

North Dakota Mounted Shooting Association By-Laws



ARTICLE I - STATEMENT OF PURPOSE

The purpose of this club shall be to participate in the sport of cowboy mounted shooting, to provide an outlet for those persons wishing to compete in this sport, encourage safe handling of firearms and to help educate all individuals in all aspects of this sport including good horsemanship. All members shall abide by the rules set forth in the Cowboy Mounted Shooting Rule book. The Club will promote family participation and the preservation of old west values and period clothing, good sportsmanship, and patriotism. The club officers and directors shall follow the guidelines set forth in the following articles and shall administer the affairs of this club.

ARTICLE II- NAME

The name of this club shall be North Dakota Mounted Shooting Association. Also referred to as “NDMSA”, also referred to as “the club”.

ARTICLE III - MEMBERSHIP

There will be two classes of membership in the North Dakota Mounted Shooting Association:

- A. Single memberships: Single membership is open to all persons 18 years of age and above. Single members will be eligible to vote and have one vote per membership.
- B. Family memberships: Family membership will be consistent with the CMSA definition of a family membership. Family members 18 years of age and above will be eligible to vote and have one vote per person. Family members under 18 years of age will not be eligible to vote.
- C. Annual dues will be collected at the start of each calendar year.

Applying for Membership:

To apply for a membership, applicants must submit a written application for along with the designated entry fee to the treasurer if NDMSA. No one under 18 years of age will be admitted as a member unless accompanied by an parent member or legal guardian member.

Deliquent Dues:

If an individuals membership dues have not been paid any points accumulated at competitions will not count towards NDMSA year end awards.

SUSPENSION AND/OR EXPULSION OF MEMBERS

Club officers may put any member on suspension that has through his or her actions:

- 1) Caused or has the potential to cause personal injury to themselves, another person, property or livestock

- 2) Has projected their actions to appear to be of undesirable character.
- 3) Has conducted themselves in a manner unbecoming of a Club member.
- 4) Has been abusive or treated their horse in any otherwise inhumane fashion.
- 5) Has acted in an unsafe manner in the handling of firearms.

A member will be expelled from the North Dakota Mounted Shooting Association for total disregard for the welfare of the club, members, and/or the public for his or her actions of blatant disregard of safety, or multiple suspensions, by majority vote of members that are in attendance at a meeting called by club officers. Such a meeting called by the officers shall be convenient to the majority of club membership, with a minimum of 14 day's notice.

RESIGNATION OF MEMBERS

A member in good standing may tender a resignation to any member of the Board of Directors. A member's resignation will not be cause for a refund of membership dues.

REINSTATEMENT:

Any member suspended or expelled from NDMSA may, after 90 days, appear before the Board of Directors to seek a reversal of the Board of Directors decision regarding their membership status. The Board of Directors may choose reply to such actions by mail or electronic mail.

ARTICLE IV - DUES

Membership dues for NDMSA are to be paid annually. Membership dues for all classes of membership shall be determined by the Board of Directors. Resignation of a club member will not constitute the return of club dues.

ARTICLE V - OFFICERS AND DIRECTORS

An eight (8) person Board will govern the NDMSA, and they will be known as the Board of Directors. The Board will consist of the club officers: President, Past-President, Vice-President, Secretary and Treasurer. The remaining Board members are Primary Range Master and two Directors at large elected by the membership. The President shall chair the board. It is the responsibility of the Board of Directors to determine club policy and procedure. In the event of a vacancy in the Board, a membership meeting will be called to elect a new board member. If a conflict of interest where a board member may be a party or in the event that more than 1 board member is involved as party to a conflict of interest needing to be settled by a board vote, that member/members shall relinquish their voting rights to the remaining board members. There must be a quorum of board members to render a decision. A quorum of board members shall consist of 5 regular members. If a quorum of board members cannot be met, the dispute shall be voted on by a quorum of the general membership (10% of the members or more). The NDMSA will have four officers consisting of:

President - The President will preside over and prepare agenda for all meetings. He/She may appoint committee chairs for all committees to carry out the programs of the Club. Committee chairs may select their own committee members and determine the correct number to conduct the task set forth. The President shall be the representative of the Club and have the authority to sign all papers required for ongoing business. The President shall cast the deciding vote in the event of a tie. In the

case of the President's inability to act, the Vice President shall be the immediate successor. The President shall have check writing authority and be responsible for approving any and all club expenditures over \$50.

Past President - The Immediate Past President provides advice and leadership to the Board of Directors regarding past practices and other matters to assist the Board in governing the Association. The Immediate Past President supports the president on an as-needed basis. The Past President performs the duties of the President in the absence or disability of the President.

Vice President - The Vice President shall perform all the duties of the President in his/her absence. Upon permanent absence of the President, the Vice President shall assume the duties of President for the duration of the term, declare the Vice President's office vacant, and call for election to fill the Vice President's office. The Vice President shall have check writing authority and must approval of the President prior to writing any checks over \$50.

Secretary - The Secretary shall record the minutes of all board meetings. The Secretary shall be responsible for all correspondence. The Secretary will work with the Treasurer to maintain membership records and contact information. The Secretary will also have authority, with board approval, to sign all papers required for ongoing business. The Secretary shall have check writing authority and must have the approval of President prior to writing any checks over \$50.

Treasurer - The Treasurer shall record all gifts, donations, and financial transactions of the Board in an accepted bookkeeping method. The Treasurer shall also be responsible for keeping all membership records in order including the collection of all dues and entry fees. The Treasurer shall provide current financial reports at each regularly scheduled meeting and a yearly financial statement. All financial records will be available to the Board upon request. The Treasurer shall deposit all funds of the Club in such bank or banks as designated by the Board and will have check writing authority to conduct ongoing business and must have the approval of the President prior to writing any checks over \$50.

In addition to the NDMSA Officers there will be 3 additional Board Member positions:

Primary Range Master-The Primary Range Master will monitor safety measures and educate club members regarding safety during practices and club events. He/She will answer any safety issues or questions posed by the members.

Directors – The Directors will attend Board of Directors meetings when called and assist the officers in making decisions and setting club policies whenever asked by the President. Their responsibilities will be agreed on the Board of Directors at the annual meeting.

Officers and Board Members — No officer, board member, or members shall be compensated for his/her services with the exception of office personnel.

REMOVAL OF A BOARD MEMBER

A Board of Director of the NDMSA may be removed, for just cause, which is to be determined by the remaining Board Members. After just cause has been established, a hearing will be held with the general membership during a special meeting of the membership or any other meeting of the general

membership. A majority 2/3rds vote of the eligible voting members present is required for removal of any Board Member.

VACANCY OR RESIGNATION

Any Director may resign at any time by giving written notice via regular mail or email to the Secretary. The Board of Directors at any meeting thereof may fill any vacancy of the Board resulting from resignation or death. A Director appointed to fill a vacancy shall be appointed for the unexpired term of his/her predecessor

ARTICLE VI- ELECTION AND TENURE

ELECTIONS -The election of officers/directors shall take place in November each year.

TERM OF OFFICE - The term of office shall begin at the December meeting and end at the following December meeting as follows:

Officers/Directors will be on an alternating two (2) year Term of Office.

- a. The first term of office for President, Vice President and one Director will be for 2012 & 2013.
- b. The first term of office for Secretary, Treasurer and one Director will be for three (3) years, 2012-2015, to allow for alternating terms of officers.

METHOD OF ELECTIONS/VOTING - Nominations for officers will come from the general membership at the December meeting. Election of the Board of Directors and Officers shall be by the majority vote of the club membership.

QUORUM — A quorum of the membership is defined as a minimum of 10% of the members in good standing, physically in attendance at a meeting.

MAJORITY VOTE — A majority vote of the membership, at any club meeting, is considered to be the combined majority of the votes of members in attendance at an official meeting and the proxy ballot(s) of members unable to attend said meeting.

VACANCIES - Should the office of the President become vacant, the Vice President shall assume the duties of President and declare the office of Vice President vacant and call for election of a Vice President. Upon vacancy of any other office, the President shall declare the office vacant and call for an election for that office.

ARTICLE VII- QUALIFICATIONS OF OFFICERS

Club officers shall be elected from the general membership who are in good standing.

ARTICLE VIII-EMERGENCY CLAUSE

Emergency Clause-These By-Laws may be temporarily suspended in full or in part when the Board of Directors decide an emergency exists and provided that the action is a temporary expedient to best serve the interest of all the members of NDMSA.

Rules of Order shall govern the conduct of any business of NDMSA, which is not otherwise listed in these by-laws. All NDMSA's rules, guidelines and procedures approved by the Board shall constitute rules utilizing these by laws.

ARTICLE VIII-MEETINGS

The Board of Directors will decide when and where meeting will be held and schedule them as needed. Any member of the Board may notify the membership of these meetings via email, social media or email. Communication from the Board regarding any meeting will include date, time and location. A general meeting will be held quarterly and the membership will be notified at least 20 days in advance. The annual meeting will be held before December 31 in each year. At this meeting where will be elections for officers and directors as noted above.

ARTICLE IX- INSURANCE

All NDMSA competitions or events are covered under the CMSA insurance policy. A copy of this insurance certificate may be obtained if requested.

ARTICLE X - AMMENDING OF THE BYLAWS

- 1) Board shall meet and draft a change and/or addition.
- 2) President shall call a general membership meeting to ratify the bylaw change and/or addition.
- 3) A quorum, (10% of the members), must be present to ratify a bylaw change.

ARTICLE XI - DISSOLUTION

The NDMSA can be dissolved by majority vote of the members or by default in the event of continued vacancies (less than 5 active people) in the positions of the officers and/or the Board of Directors.

- 1) In the event of Dissolution, the last seated President, or Vice President, or Treasurer (in that order) will liquidate the club assets by declared sale with a minimum of a 30-day advance notice. The membership will have the right of first refusal to purchase club assets by open bid.
- 2) Upon the liquidation of the physical assets of the club, the last seated President, or Vice President, or Treasurer (in that order) will issue a check for the liquidated assets to a non-profit disabled children’s organization.

SIGNED BY THE BOARD OF DIRECTORS OF THE NORTH DAKOTA MOUNTED SHOOTING ASSOCIATION ON January 5, 2016

PRESIDENT: Signature: _____ Name: JASON ERHARDT

PAST PRESIDENT: Signature: _____ Name: IVAN GANDRUD

VICE PRESIDENT: Signature: _____ Name: KELLY COZBY

SECETARY: Signature: _____ Name: KRISTEN BARNETT

TREASURER: Signature: _____ Name: PAT HUBER

PRIMARY

RANGE MASTER: Signature: _____ Name: DALE ERHARDT

DIRECTOR: Signature: _____ Name: CORD BARNETT

DIRECTOR: Signature: _____ Name: BRENT WORONIECKI